



Independent Policing
Oversight Authority

VACANCY ANNOUNCEMENT

The Independent Policing Oversight Authority is established pursuant to the Independent Policing Oversight Authority Act Cap. 86 Laws of Kenya. Its primary mandate is to provide civilian oversight over the work of the National Police Service.

The Authority seeks to recruit results-oriented Kenyan citizens with drive, vision and creativity to fill the following vacant positions: -

No	Job Reference	Designation	Job Grade	Vacant Positions
14	IPOA/HR/25/2026	Systems, Network and Security Administrator II	IPOA 9	1 Post

How to apply:

Interested candidates who meet the required qualifications are invited to submit their application **ONLINE** through the Careers portal on IPOA website at <https://www.ipoa.go.ke/ipoa/careers> . No Physical applications will be accepted

Detailed job description and specification for these positions are available here: <https://www.ipoa.go.ke/ipoa/careers>.

All applications to reach the Authority on or before **10th November, 2026** at **5.00 p.m. East Africa time**.

**Director/Chief Executive Officer,
Independent Policing Oversight Authority,
1st Ngong Avenue, ACK Garden Annex, 2nd Floor,
P.O Box 23035 – 00100,
NAIROBI.**

Successful applicants must meet the requirements of Chapter Six of the Constitution of Kenya 2010 and provide the following documents; clearance certificate from HELB, EACC, CRB, KRA and DCI. Further to this, background checks and verification of academic certificates shall be undertaken before onboarding.

IPOA is an equal opportunity employer and shall not in its recruitment discriminate on the basis of race, religion, colour, ethnic origin, political affiliation, sex or sexual orientation, pregnancy, marital status, disability, health or social status. Kindly note that canvassing will lead to automatic disqualification.

IPOA does not engage any recruitment agencies and no medical examination is required before one attends an interview. IPOA does not charge a fee at any stage of the recruitment process (application, shortlisting or interview). Only shortlisted candidates will be contacted

**14.IPOA/HR/25/2026; SYSTEMS, NETWORK AND SECURITY ADMINISTRATOR II JOB
GRADE IPOA 9 (1 POSITION) (CONSOLIDATED SALARY KSH. 90,000 – 130,000)**

Job Title	System, Network and Security Administrator II
Grade	IPOA 9
Directorate	Information Communication Technology (ICT)
Department	Infrastructure, Security and Support
Location / Work Station	Headquarters/ Nairobi/ Regional Offices
Reporting Relationships	
Reports to	Senior Assistant Director, ICT
Job Purpose	
This cadre is responsible for: i. Configuration, maintenance and operation of Authority's network, servers, desktop, storage infrastructure; and ii. Maintenance of the Authority's ICT security systems to secure online and on premise ICT infrastructure;	
Key Responsibilities/ Duties / Tasks	
An officer at this grade will undertake the following duties and responsibilities: i. Supporting in implementation of policies, strategies, guidelines, plans, standards and procedures relating to ICT Systems, Network and Security while ensuring compliance to applicable laws, statutes and circulars; ii. Configuring, managing, maintaining and ensuring security of ICT infrastructure, programmes and equipment; iii. Implementing ICT systems and networks; iv. Maintaining ICT Systems, Network and Security equipment and inventory in the Authority; v. Providing ICT Systems, Network and Security technical support in the Authority; vi. Initiating corrective action, system safeguards and recovery plans in case of disaster or data loss. vii. Updating all records in the division; viii. Consolidating data for compiling internal and external reports in the division; ix. Implementing risks mitigation measures; and x. Developing and implementing individual work plans.	
Knowledge, Experience and qualifications required	
For appointment to this grade, an officer must have the following Qualifications: i. Bachelor's Degree in any of the following disciplines: - Business Information Technology, Information Communication Technology or equivalent qualification from a recognized institution;	

- ii. Professional Certification in any two of the following: - Cisco Certified Network Associate (CCNA), Microsoft Certified Solutions Associate (MCSA) and Certificate in ethical hacking.