



EXPRESSION OF INTEREST (EOI) FOR OFFICE SPACE

The Independent Policing Oversight Authority (IPOA) is a state organ established under the Independent Policing Oversight Authority Act No. 35 of 2011 to hold the police accountable to the public in the performance of their functions in accordance with the provisions of Article 244 of the Constitution. IPOA currently has offices in Nairobi, Kisumu, Mombasa and Garissa.

The Authority (IPOA) wishes to invite proposals from owners/lease holders for properties approved for office purpose in the following Counties in the Republic of Kenya: **Kakamega, Kisii, Eldoret, Nakuru, Nyeri and Meru.**

The approximate space required should be measuring between 2000 sq.ft. to 4000 sq.ft. with requisite facilities which include and not limited to; 24 hours water supply, Air conditioning, parking slots for at least five vehicles, power back up arrangement and uninterrupted lift service incase of a storey building. The building should preferably be located in close proximity with other government offices/agencies.

Interested parties may submit their Expression of Interest (EOI) documents covering details of space available for Lease Rental including proof of ownership (copy of title deeds), rental rates applicable, location map, name of the building, sample lease, parking provision, availability of utilities; electricity, toilets for both men and women and proof of general suitability of the proposed office space etc.

The proposed space (building) offered should be free from any liability and litigation with respect to its ownership, lease/renting and there should be no pending payments/ bills against the same.

The proposal document should entail full particulars of the legal owner of the premises including and not limited to:

- a) Name
- b) Postal address (office residence)
- c) Office telephone and contact mobile phone number
- d) Official email address
- e) A copy of occupational certificate of the building
- f) Name of other tenants in the building (preferably Government–Corporate tenants)
- g) Physical location of the building e.g street name etc.
- h) Approximate distance from CBD

The Authority in conjunction with State Department of Public Works (Government Leasing Section) shall do ground check to confirm details provided and suitability of the proposed premises. Successful proposals will have their rates valued by Ministry of Lands to ascertain if the proposed rates are within the market rates of respective counties.

Well prepared and signed 'EOI' documents should be sent by registered mail or be dropped to the office of The Chief Executive Officer/Secretary on or before Friday 15th September 2017 at 2.00 pm.

To The Chief Executive Officer/Secretary
Independent Policing Oversight Authority
P.O Box 23035-0100